

## **Questions and Answers for the Participant Case Management System SOW**

**Question1:** It is confusing as to why you stated a fixed-fee payment per task engagement structure and also have Cost rated as your number one priority in the evaluation process (and weighted 35%). Could you please explain this apparent discrepancy?

**Answer:** “Cost” is set at 30% or higher for weighting purposes in order to comply with State of Minnesota administrative regulations designed to emphasize cost control in the evaluation process. The narrow scope of this project makes use of the fixed-fee payment per task structure the eminently practical choice.

**Q2:** It could be completed in a couple of months. Why does the contract extent out into June of 2011?

**Answer:** The Board’s designated staff and stake holders for this project will meet and discuss concerns with the selected developer regarding database structure design/ conversion, business requirements, etc... Developer’s finished interfaces will also need to be tested and reviewed by staff. Refer to SOW for details. The heavy workload of Board staff only permits a limited time each week for interaction with the selected developer and cannot be scheduled on a full time basis in order to complete the project in “a couple of months”.